

ADDENDUM NUMBER NINE
TO
JPL REQUEST FOR PROPOSAL (RFP) NUMBER SCO-552785
FOR
FACILITIES MAINTENANCE AND OPERATIONS SERVICES AT JPL
NOVEMBER 4th, 2002

Except as specifically modified herein, this RFP remains unchanged.

Proposers are reminded that receipt of this Addendum must be acknowledged on Attachment A-1 to the RFP.

*This addendum addresses three, and only three, specific topics for which questions were received late last week. **Other questions received through 12:00 Noon on Wednesday, November 6th, 2002 will be addressed in the next Addendum, which JPL expects to provide later this week.***

A. Extension of Proposal Due Date

Proposers are advised that the due date for Proposals submitted in response to the RFP is revised as follows:

- (1) The due date **for the following Proposal Volumes** is extended from Tuesday, November 12th, 2002, to Tuesday, November 19th, 2002 at 3:00 P.M. Pacific Standard Time:

Volume 1, Technical/Management
Volume 3, Price and Payment Terms

- (2) The due date for the completed Contract which is to be submitted with the Proposal per Paragraph 2.1.3 of the RFP is also extended from Tuesday, November 12th, 2002, to Tuesday, November 19th, 2002 at 3:00 P.M. Pacific Standard Time. Topic C, below, addresses specific issues with respect to submission of the completed Contract.
- (3) The **due date for Proposal Volume 2**, Past Performance, **REMAINS UNCHANGED**. Volume Two continues to be due on Tuesday, November 12th, 2002 at 3:00 P.M. Pacific Standard Time.

All Proposal Volumes, and the completed Contract, will continue to be received at the JPL Visitor Control Center, JPL Building 249.

B. Additional Information pursuant to Addendum Four, Page 8, Section F, Question 2:

The original question/answer read as follows

2. The support to Sempra is hard to quantify.

A: *There will be a review with Sempra on or about October 2nd, 2002, and more detailed information will be posted on the web site after the review is complete.*

A follow-up question was received last week, and the answer is provided below.

Follow-up Question:

(Ref) Addendum 4 Page 8.

Q: When will the detailed information gathered at the October 2 meeting between Sempra and JPL be posted to the web as discussed in Addendum 4 page 8 question number 2.

Answer:

The M&OS Contractor will carry out the following tasks to enable JPL comply with the conditions required by the upcoming Energy Savings Performance Contract with Sempra Energy Solutions, Inc.

	<i>Category</i>	<i>M&OS Contractor Responsibilities</i>
1.	<i>Lighting retrofits in Buildings 144, 150, 179, 230, 248, 298, 300 and 302 (eight of the nine Energy Intensive Facilities)</i>	<i>a) Replace lamps and ballasts, when necessary. Sempra Energy Solutions, Inc. (SES) will provide a stock of lamps and ballasts for this purpose. b) Follow warranty replacement instructions to be provided by SES.</i>
2.	<i>Reset control and air side efficiency measures in Buildings 144, 150, 179, 230, 248, 298, 300 and 302 (eight of the nine Energy Intensive Facilities)</i>	<i>a) Setpoint and/or schedule changes, if any, to be reported to SES. b) On-going maintenance of variable frequency drives. c) Facilitate SES access to EMS for pre-setting setpoints and schedules, monitoring and trending ECM related data. d) Provide annual calibration of particle counters and humidity sensors</i>
3.	<i>Variable speed pumping in Buildings 144, 150, 179, 230, 248, 298, 300 and 302 (eight of the nine Energy Intensive Facilities)</i>	<i>a) Facilitate SES access to EMS for pre-setting setpoints and schedules, monitoring and trending ECM related data. b) On-going maintenance of variable frequency drives. c) Setpoint and/or schedule changes, if any, to be reported to SES.</i>
4.	<i>Micro-turbine measures in Buildings</i>	<i>a) Facilitate SES access to EMS for pre-</i>

	179, 230 and 264.	<i>setting setpoints and schedules, monitoring and trending ECM related data.</i> <i>b) Setpoint and/or schedule changes, if any, to be reported to SES.</i> <i>c) On-going maintenance of EMS and related hardware connections to the micro-turbines.</i>
5.	<i>Cogeneration Plant</i>	<i>a) On-going maintenance of EMS and related hardware connections to the cogeneration plant.</i> <i>b) Monitor chilled water temperature and flow.</i>
6.	<i>Gas meters</i>	<i>Facilitate SES access to EMS for pre-setting setpoints and schedules, monitoring and trending ECM related data.</i> <i>Maintain new gas sub-meters and calibrate bi-annually.</i> <i>On-going maintenance of EMS and related hardware connections to gas meters</i>

C. Specific Submittal Requirements for completed Contract (Ref. RFP General Instructions, Paragraph 2.1.3)

Question: Does JPL have a preference whether the offerors include the required executed Contract within the Price volume Proposal Volume, or would you prefer it in a separate, stand-alone volume?

Question: The solicitation requires submission of the specimen contract, duly executed along with the proposal. Is this to be submitted as a separate volume? If so, how many copies should be submitted?

Question: Are all RFP related documents posted on the web site including the appendices and attachments considered part of the completed contract required to be submitted with the proposal?

Answer:

- (1) *Paragraph 2.1.3 of the RFP General Instructions states: "Your proposal is to be accompanied by a completed Contract executed by the appropriate official within your company." JPL's intent in issuing this instruction is that the completed Contract shall be submitted as a stand-alone document, rather than as a subpart within a Proposal Volume.*
- (2) *Since the RFP seeks eight copies of each proposal volume, JPL requests that eight copies of the completed Contract accompany the proposal.*

- (3) *All Attachments, Appendices, and Exhibits posted on the web site are considered to be part of the Specimen Contract, and it is expected that the completed Contract will contain an offer that will address all Attachments, Appendices, and Exhibits (i.e., it will be a comprehensive offer). That said, it is not JPL's intention to (a) kill trees or (b) create superfluous work, either on the part of Proposers or JPL's own Reviewers. In other words, it is NOT necessary, nor does JPL expect or want, Proposers to print and submit all Attachments, Appendices, and Exhibits with the proposal.*

JPL will expect the completed Contract to include the following:

- (a) *The Contract Schedule (Title Page, Table of Contents, Preamble, Articles One through Seven, executed Signature Page).*
- (b) *Those Attachments or Exhibits specifically called out in the RFP as Contractor-submitted documents (e.g., Attachments 4, 5, 6, and 10; Exhibits 5, 6, and 7). These documents may be physically included with the completed contract or physically included with the appropriate proposal volumes, depending on the Proposer's preference. If these documents are included with the proposal volumes, the completed Contract shall include a reference sheet indicating where they can be located.*
- (c) *Those Attachments, Appendices, or Exhibits, if any, **to which the Proposer takes exception.** Per paragraph 9.2 on Page 7 of the RFP General Instructions, Proposers will be required to provide a detailed explanation, including the rationale, for any exceptions taken.*
- (d) *A summary sheet enumerating those Attachments, Appendices, and Exhibits to which the Proposer takes no exceptions.*